

NJ FPS Board of Directors Minutes of the Annual Meeting Saturday, August 21, 2004

1. Call to Order, Roll Call, and Welcome

Meeting called to order at 10am by Jeanne Carlson. Present were board members Jeanne Carlson (Executive Director, President, and Treasurer), Jason Navarino (Assistant Evaluation Director and Secretary), Jim Griffin, and Cherie Spangler. Also in attendance were students Preeti Bhattacharji and Lauren Yokomizo, who assisted in keeping the minutes. Board member Laurel Petersen (Evaluation Director and Vice President) did not attend.

2. 2004 IC Results and Report

See Appendix A.

3. Future Topics and ICs

The following topics were announced as having been approved by the International Governing Council:

	<u>2004-05</u>	<u>2005-06</u>
PP#1	Entertainment	Climate Change/Climate Threats
PP#2	Terrorism/Security	Freedom of Speech
QP	Agriculture of the 21 st Century	Nutrition
SB	Depletion of Oceanic Species	Healthcare Access
IC	Business Crime	Redistribution of Wealth

Descriptors for these topics are available online at <http://www.fpsp.org/topicsandcalendar.htm>. Coaches and competitors are strongly encouraged to go to this website to vote on topics for the 2006-07 school year. Possible topics and descriptors for the 2007-08 school year and beyond may be submitted to the International Office.

The 2005 IC will be held at the University of Kentucky on June 2-5, 2005. The location for the 2006 and 2007 ICs has yet to be determined (the University of Michigan, the University of Colorado, and the University of Washington are under consideration). IC will return to the University of Kentucky in 2008. Site proposals for 2009-2010 have been requested.

4. Charter, Incorporation, and Insurance Status

Jason oversaw the reincorporation, tax exemption registration, and charitable organization registration of NJ FPS during the summer of 2003. Jeanne stated that she had not yet received from the state any requests to file required annual reports or updates, and Jason agreed to assist her in filing these. Jason also stated that he would contact the International Office regarding the status of NJ FPS's charter and the possibility of umbrella insurance coverage.

5. Bylaws Revision

On a motion by Jason, the Board unanimously adopted the following addition to Article VII of the bylaws:

“4. As soon as possible following the conclusion of each fiscal year, NJ FPS shall file with the appropriate office of the state government, along with the required fee if there be one, the required forms and financial statements for charitable organization registration as required by N.J.S.A. 45:17a-18 et seq.”

The complete revised bylaws of NJ FPS are attached at the conclusion of these minutes.

6. Legal Disclaimer by Jason Navarino

Jason stated for the record that despite his status as a law school student, he is not an attorney, and any legal advice he gives to NJ FPS is given in his capacity as a lay person and not in a professional capacity. He recommended that once he receives his law degree, the Board should hire an outside counsel to perform a legal audit of the organization, in order to alleviate him of this responsibility, as his professional insurance would not cover such activity, nor would the organization's insurance coverage.

7. Evaluations

a) Criteria/Scoresheet Changes for Piloting

The Governing Council approved at its June 2004 meeting all of the evaluation changes put out for piloting during the 2003-04 school year (point scale changes and absolute verb changes – see June 2003 minutes) as permanent changes. In addition, the Governing Council agreed to put out for piloting a substantial change in the rules governing Step 4 (Criteria) of the booklet competition, and Jeanne approved NJ FPS's participation in the piloting. Despite concerns raised by several Board members about the changes, the Board agreed that the changes would likely be permanently adopted by the Governing Council within two years, and so it was to the benefit of NJ FPS participants to introduce them to the changes as soon as possible.

The rules governing how to correctly write a Step 4 criterion (measure of degree, single dimension, worded in the desired direction) remain the same. The three descriptors measuring the applicability and relevance of criteria – Target, Stock, and Not Applicable/Relevant – have been replaced by four new descriptors – Specific, Modified, Generic, and Not Applicable/Relevant. A Generic criterion is a stock idea that can be applied to solutions of any underlying problem. This is the same definition as a Stock criterion under the present rules. A Modified criterion is one whose core idea is generic but that has been embellished with details that connect it to the future scene and/or underlying problem. Adding a relevant target group/population to a stock criterion, which would qualify a criterion for Target status under the present rules, would fall into this category under the new rules. A Specific criterion is one whose core idea is unique to the future scene and the underlying problem and cannot be easily applied to a variety of other future scenes. A criterion that directly relates to a team's Key Verb Phrase or Purpose from its underlying problem would fall into this category. Examples of criteria falling into each of these three categories are given in Appendix B. A criterion that is

improperly written or that does not relate at all to the future scene or underlying problem would continue to be marked as Not Applicable/Relevant. Specific criteria receive 3 points each toward Applicability and Relevance in Steps 4-5, Modified criteria receive 2 points each, Generic criteria receive 1 point each, and Not Applicable/Relevant criteria receive no points. This raises the total possible Applicability and Relevance points in Steps 4-5 from 10 to 15.

Jason will oversee the updating of NJ FPS's scoresheets to reflect this change, and will send the revised scoresheets to Laurel for printing. Jason will also notify the International Office of NJ FPS's participation in the piloting, and will prepare a letter for coaches and evaluators informing them of the changes.

b) International Evaluators

Jason Navarino, Meagan Mirkovich, and Adam Lasky evaluated on behalf of NJ FPS at the 2004 IC. Rob Gannon, Tom Andersen, Angleo Rousos, and Komal Ahuja are also members of the IC evaluator pool from New Jersey. On Jason's recommendation, Jeanne agreed to nominate state evaluators Jim Griffin, Meghan Howard, Abigail Murchison, and Maylen Rafuls for the IC pool this year.

c) State Evaluators

Last year, booklet competition evaluations were done in Mahwah (northern region) and Fords (central region), and CmPS and Scenario evaluations were done in Somers Point (southern region). The continued existence of the northern region will depend on if enough people are there and willing to evaluate; if not, their assignments will be absorbed in the central region. Jason will continue to evaluate there, as will three Princeton University students who evaluated last year (one is a recent graduate of Woodbridge High School). Adam Lasky is leaving New Jersey for graduate school, but Jason has identified a recent Princeton graduate who is teaching in Newark who will replace him. Additionally, students from West Windsor-Plainsboro have been invited to become state evaluators. Preeti and Lauren expressed interest in this. The possibility of dividing the central region into two – one in west-central NJ for evaluators from Princeton and West Windsor, the other in Fords for evaluators from Woodbridge – was discussed and positively taken to, although this division could not occur for at least a year, as there would not be enough trained evaluators to constitute a west-central evaluation region until the West Windsor students had been evaluating for at least one year.

The Board agreed that seven or eight teams from the Junior and Senior Divisions (booklet competition) should be invited to the State Bowl each year, while ten Middle Division teams should be invited, reflecting the greater number of Middle Division teams that participate in the program. Where the booklets in one division are evaluated by two or more separate teams of evaluators, Jeanne informed the Board that she compares the top ranking booklets from each evaluator team – using an informal version of the Paired Comparison Analysis used in IC evaluations – in order to determine State Bowl invitations, and does not rely strictly on scores.

8. Coaches' Training

The 2004 Coaches' Training session will take place on Friday, October 15 at 10am at the Fords Library on Ford Avenue in Fords. In addition to the usual agenda for this session, the criteria changes outlined above will be addressed there. Jason also suggested that lessons from a presentation on creativity/personality types given to the Governing Council in 2003 be presented to the coaches at this session (see June 2003 minutes, Appendix B). Jeanne agreed to hand out a sheet summarizing the presentation at the session, but did not wish to lecture on it there.

9. Readings, Research and Resources

Jason noted that *RRR* is now available on CD or in book form, and that the International Office is now giving purchasers permission to make photocopies for educational purposes. Jason inquired as to how NJ coaches order their materials, and Jeanne explained that coaches order them directly from the International Office. However, those coaches that attend the Coaches' Training receive a copy of *RRR* included in their registration fee. Jason suggested that those coaches attending the session be given the option of receiving the CD version rather than the book version.

10. Internet Submissions Technology

FPSP is currently in negotiations with the Massachusetts affiliate that designed the Internet submissions and evaluation technology – also known as the “virtual booklet” – in order to provide it to all affiliates free of charge. The Board discussed what the technology is and how it works, and what changes would be necessary in NJ FPS in order to accommodate it. Teams would be able to work on their booklet from remote locations, and to avoid postage costs when submitting their work for evaluation. In competitive rounds, students would be locked out from editing their booklet exactly two hours after the first student logs in. This would present complications in holding the State Bowl if teams had to compete on computer, and it would frustrate NJ's system of having evaluators work in teams, because to continue to do so while taking advantage of the technology, evaluators would have to work in computer labs. It would be possible, however, to print out booklets after their virtual submission, so that evaluations could be done on paper; if there is no cost to NJ FPS for using the technology, no money would be lost not applying the technology to evaluations. Jim also suggested the possibility that NJ FPS could obtain computers or laptops through charitable donations for this purpose. As for the State Bowl, students could be asked to complete their booklets in the traditional way in this round, or a limited number of computer labs could be reserved as a NJ college, and the three divisions could be staggered as to when they use these labs and complete their booklets.

The Board's general impression of the technology was that it would present complications to the state program, but that adapting to new technologies is an integral part of embracing the future, and thus FPS of all programs should work hard to adapt to the new technology and to expose its participants to the technology. However, the Board agreed that change simply for the sake of change is no good, and that NJ's method of evaluation should not be sacrificed for the sake of the technology. In addition, several people expressed concern about the potential loss of human interaction, among both teams of competitors and evaluators.

Affiliates have been offered the opportunity to pilot the new technology, using International evaluation rules (as opposed to NJ rules), with five teams each during Practice Problem #2 in the upcoming year. The Board agreed to participate in the piloting, with Jim coordinating it for the state. Jim suggested that the five teams involved in the trial have their submissions printed out so that their booklets can be evaluated with the rest of the teams in their divisions, but that he evaluate each of them online as well, in order to try out that aspect of the software. Jim also suggested that Jason give each of the online submissions a third evaluation, using International rules and method but on paper, in order to allow for a comparison between traditional evaluation and online evaluation.

11. State Bowl Location and Schedule

Jason unsuccessfully attempted to get Princeton University to host the State Bowl last year. He had attempted to solicit support from Princeton's Woodrow Wilson School of Public and International Affairs, and suggested that Jeanne approach the Office of Community and State Affairs at Princeton instead as a possible facilitator for having Princeton host the Bowl. One lecture hall and thirty classrooms would be needed on a Friday afternoon for the Bowl; Jason suggested that this should not be a problem at Princeton on a Friday afternoon, when very few classes meet, if the Bowl were to be booked there early enough. The Board agreed that Princeton would be the most preferred location for the Bowl (provided it could host the Bowl and not charge NJ FPS for it), followed by Rutgers University and then Woodbridge High School, which hosted the Bowl in 2004. Although Woodbridge was a convenient and well laid-out location, Jason noted that holding the Bowl in a participating school's building suggests favoritism.

The Board agreed that the hotel in Somerset used for the second half of the Bowl has always been very accommodating to NJ FPS, and should not be changed. However, concerns were expressed by Preeti and Lauren, and seconded by Jim, Jason, and Cherie, regarding the food provided by the hotel for the Friday evening dinner. Jeanne solicited suggestions that she could pass on to the hotel; suggestions included replacing the "La" (vegetable lasagna) with a cheese ziti, "chicken in a non-fried format" (fried chicken being the main entrée the hotel has served for years), fruit salad (without grapefruit), regular salad, steamed vegetables, and especially "kid-friendly food."

As per a recommendation of the Board last year, the reading of 1st place scenarios was eliminated from the State Bowl dinner. Jeanne asked if CmPS winning teams' presentations should be removed from the schedule as well, though the Board did not feel this was a good idea. The Board also suggested that the size of the trophies given to Scenario winners be increased in order to be commensurate with the trophies given to booklet competition winners. In addition, Jason suggested that since scenarios are no longer read at the dinner, the winners no longer be invited to the dinner, but that they instead be invited to the Saturday awards ceremony and given their trophies there.

12. Presentation of Action Plan

The time limit for skits will continue to be four minutes, as is the case for skits at IC. The scoresheet for this competition was revised last year by Jason, who was a member of the committee revising the scoresheet for use at the IC skit competition. Jeanne reported that the

new scoresheet worked well at the 2004 State Bowl. Jason reminded the Board that it had agreed in 2003 to give students a mandatory prop and a mandatory quote, in addition to the list of optional props, to incorporate in their presentations. The scoresheet was designed to accommodate this, and the Board embraced the idea. Jim suggested that the mandatory prop and quote be written on the sheet designated for the second copy of teams' Action Plans during the competition at the State Bowl, which students are allowed to take out of the competition room with them. Lauren reminded the Board that mandatory props must be returned to their original form, so that each team can use them in the same way. Jeanne would pick up three cheap items (one for each division) for this purpose before the State Bowl. The Board also agreed that a random quotation would inspire more creativity than one specifically related to the topic of the Bowl.

13. IC Flag Bearer – Selection and Costume

The Board decided last year that the youngest member of the 1st place booklet competition team in the Junior Division be NJ's flag bearer at the 2004 IC. The International Office was unable to contact this person, however, and so the youngest member of the 1st place Junior CmPS team was asked to be the NJ flag bearer instead. This being the case, the Board agreed that the youngest member of the 1st place Junior Team Problem Solving team automatically become the state's flag bearer in odd-numbered years, and the youngest member of the 1st place CmPS team be the state's flag bearer in even-numbered years. Teams should be notified of this at the State Bowl, in order to give them a chance to prepare or obtain a costume for the flag bearer.

14. Publicity, Fundraising, and Expansion

a) Website and Current Publications (updates)

The NJ FPS website – <http://www.njfps.org> – of which Jim is the Webmaster, has been a tremendous success. Many people have seen the site and have interacted with the program through it. The Board discussed ways of improving the look of the site and its content in order to increase its usefulness for program participants and for publicity, fundraising, and expansion purposes. Jason suggested the color of the page (currently a shade of green) be changed, possibly to a tan color; several others agreed with this suggestion. Jason also suggested that certain documents and forms be made available through the site, and that some of those already available through the site be updated. He also volunteered to update some of the text on the site. Jim proposed the creation of a message board, but Preeti and Lauren commented that most teams and schools would probably prefer to share information and ideas internally than with other teams and schools. Jeanne requested that the calendar on the webpage be updated, and that a note be made regarding the fact that the submission deadline for Scenarios has been changed from sometime in February to January 31. In addition, Jason made note of an International rule prohibiting the posting of future scenes online from the current or immediately previous school year. Jim said he would begin a major update of the site within the next few weeks.

Jeanne praised the International Office's publication, *Opening Doors to Standards*, noting its usefulness in pitching the curricular benefits of FPS to teachers. Jason and Jim confirmed that an online summary of the document is available on the website, and Jason

liked the idea of incorporating elements of the document into NJ FPS's publicity packet. Suggestions were also made as to improving the publicity packet, such as adding profiles of successful program alumni, printing it on better paper and giving it a more professional layout, and including specific content to appeal to educators and to corporate executives interested in opportunities to get involved in their community and gain positive publicity. Jason agreed to work on the content, and Jim agreed to work on the layout and printing of the document. In addition, Preeti suggested making the packet available on CD.

b) Old Ideas and Actions

In 2002, Jason authored an in-depth article, intended for publication by the World Future Society, about FPS. The article was never published. At the request of a WFS member at their annual conference and to the liking of the Board, Jason agreed to update the article, and Jeanne agreed to resubmit the article for publication.

Jeanne expressed frustration at the receptiveness of school superintendents to new programs like FPS, and suggested that pitching the program to teachers and curriculum specialists would be more effective. To this end, the Board discussed at its last meeting reaching out to the New Jersey Education Association (NJEA) and the NJ Education of the Gifted and Talented Association (NJEGT). At this meeting, the possibility of such contacts was further discussed. Jim suggested organizing booths at the conventions of these organizations, and Preeti and Lauren noted that students would be able to help with such presentations since students have off of school for the annual NJEA convention. Jeanne agreed to contact the NJEA and the NJEGT to request a booth for and/or presentation by NJ FPS at these conventions.

In order to raise awareness of the program, which would in turn facilitate fundraising and expansion efforts, the Board last year endorsed the issuing of press releases. No press releases were put out in the previous year by Laurel, who was named Publicity Coordinator at the last Board meeting. Jim agreed to take on this position instead, noting his experience in issuing press releases (it is his day job for the State Senate Democratic Caucus) and his easy access to a list of relevant media contacts. His title is now Communications Director. Four press releases could be issued each year: at the start of the year (Jim noted that an angle would be needed for this release; Jason and Jeanne suggested that the return of the West Windsor team, which placed 7th internationally in 2004 and was looking to repeat or improve on its success in 2005, could be this angle), before the State Bowl (listing those teams invited to the Bowl), after the Bowl, and after IC. In addition, the press could be invited to the State Bowl to cover it directly. Coaches should also be encouraged to publicize their own students' accomplishments, and templates for press releases could be provided to them by NJ FPS staff.

c) New Ideas and Actions

The Board discussed the potential benefits of and possible ways of obtaining corporate support and sponsorship for NJ FPS. In exchange for financial support, NJ FPS could include the names of corporate sponsors on t-shirts, on its website, and in press releases, allow representatives of sponsoring companies to speak at the State Bowl, and most

importantly provide companies with an opportunity to perform community service to the benefit of their PR. For this reason, NJ FPS should play up the PR value of investing in it: training America's future leaders and teaching them skills necessary for them to become tomorrow's leaders in government and business (including in the businesses of the sponsors themselves). CmPS and the diversity of NJ FPS's participants can particularly be useful along these lines.

Jeanne suggested that the Board contact the Chamber of Commerce for a list of corporate contacts to reach out to for philanthropic purposes. Jim suggested that each Board member attempt to make contact with at least five potential grant-giving sources, corporate or non-profit/educational. Jeanne expressed her experience and abilities as a grant writer. The Board also agreed it would be useful to ask coaches, perhaps through the newsletter, to contact or suggest contacts for potential grant-giving sources.

In addition along the lines of fundraising, Jason passed on a suggestion by Laurel that NJ FPS obtain a license to conduct lotteries, which could be used by individual participating schools or by NJ FPS itself.

As for program expansion, Jason suggested that Jeanne contact Gordon MacInnes, NJ's Assistant Education Commissioner for the *Abbott* school districts. Jason interviewed MacInnes for his senior thesis, and noted that MacInnes is very interested in programs that improve reading and writing skills among students in poor, urban school districts. East Orange is an *Abbott* district which has had much success in the program, particularly with CmPS. Jason suggested that NJ FPS attempt to persuade MacInnes to support the creation of FPS and CmPS teams in *Abbott* schools. Jeanne noted that FPS was originally designed by Dr. Torrance with underprivileged African-American students in mind – the type of students that make up a large percentage of the population of NJ's *Abbott* schools.

Cherie suggested that NJ FPS could produce a video about the program – a step-by-step demo of a practice problem or a taping of a State Bowl in action. Such a video could be made available through the website. Requests for volunteers to work on such a video could be made through the program's newsletter. Jason also suggested the creation of an interactive demo of how the program works on the website. In addition, Jim suggested that schools be given a discount on their registration fees, or possibly even one free booklet submission, if they bring new schools into the program.

15. World Future Society

Jeanne reported on the presentation made by NJ FPS at the 2004 World Future Society conference in Washington, DC. Jeanne suggested that NJ FPS possibly give multiple presentations at each WFS conference that it attends. Jason suggested that several changes be made to the description of NJ FPS's presentation in the WFS conference program, in order to entice more people to attend the presentation, and particularly to attract those who may benefit the most from the presentation or whose attendance may benefit NJ FPS the most – particularly corporate executives looking for opportunities to get involved in charitable and community causes. These changes include noting that the presentation is an interactive one

in the main description (this sometimes turns off attendees, but it may attract others), eliminating “200 high schools” from the description, adding “corporate executives interested in educational opportunities and community involvement” to the list of “who should attend,” adding “interactive presentation” to the list of “what you will learn,” and adding “public relations,” “community involvement,” and “team-building” to the list of “keywords.” Jeanne agreed to inform Susan Echard at the WFS of these changes.

16. Delaware and United Kingdom Mentoring

NJ FPS is signed up to mentor Delaware in establishing an FPS affiliate, and Jeanne has been asked to serve as an ambassador on behalf of FPSP to England. Jeanne expressed frustration regarding her previous attempt to start up FPS in England, but said she would try again if sent by FPSP. Jason has also been asked to mentor Maine and Rhode Island in the incorporation process. Jason suggested that while NJ FPS should not renege on its current mentoring obligations, its focus over the next few years should be more on internal improvements than on starting new programs elsewhere.

17. Adult Awards Nomination

Jeanne nominated an NJ FPS coach for an adult award at the 2004 IC, though the nominee did not receive the award. Jason recommended that that same coach be re-nominated by himself and Jeanne for 2005, and indicated that an FPSP staff person has approached him and asked to join in that nomination.

18. Old Business

It was noted that the function of Board meetings is not to discuss issues, and then table all consideration of those issues until the next meeting. Rather, Board members and officers should refer to these minutes as a reminder of tasks that they agreed to perform or were requested to perform between one meeting and the next. Not all tasks agreed to be performed at the last meeting were performed before this one; the Board hopes for more success in the accomplishment of tasks laid out in this document in the upcoming year.

Christine McAdams of East Orange agreed to serve as NJ’s representative on the International *ad hoc* committee on CmPS evaluations, and Jason submitted her name and email address to the chair of that committee. Last year, Jason asked if it would be prudent to appoint a CmPS Coordinator for NJ FPS who would oversee the CmPS program and CmPS evaluations in the state. At the time, Jeanne said no, although she now expressed some interest in creating the position to alleviate her own workload. Christine McAdams’s retirement or upcoming retirement from her school and as a CmPS coach would make her an ideal candidate for the position, and Jeanne said she would consider offering her the position.

Jason had been named Historian at the last meeting, but did not perform this job, as he has no access to past records and information regarding the state program. Jeanne confirmed that she has many (though not all) of these records, and suggested that recently retired coach Pat Carney be named the new Historian. Jim also suggested that the G&T students in Woodbridge could be asked to work on the history of NJ FPS as an in-class project.

Jason is a member of the international pool of future scene writers, and Angelo Rousos was added to that pool last year. Jason has had much success in the past year as a future scene writer, and his 2004 IC future scene was well received. Jason noted that coaches and competitors are ineligible to be members of this pool, seeing as this would create a conflict of interest. Jim expressed interest in joining the pool, and Jason agreed to pass his name on to the International Office.

At the last meeting, the issue of evaluator pay was discussed. Jason stated that although evaluators do not do what they do with money as their primary motivation, they deserve decent compensation for their hard work, and increased pay could serve as a deciding factor in getting college students and others to come back and evaluate for NJ FPS after they graduate high school. Pay increased in the past year from about \$20 to \$30 per round to about \$45 per round, although pay for State Bowl evaluations was very low. Jason urged Jeanne to devote as much money as possible to evaluator pay. Jeanne was sympathetic to the request, but noted that the amount of money available for evaluator pay is directly proportional to the number of teams participating in a given round, and that having adequate funding for the Adam Hirschfeld Creativity Scholarship remained her highest fiscal priority.

19. New Business and Calendar

Jeanne expressed concern that NJ FPS is losing participating schools, particularly high schools, as coaches retire or leave and there is no one knowledgeable of FPS at the school to replace them. Jason suggested that coaches be required or at least strongly encouraged to appoint assistant coaches, in order to have a successor readily available in each school. Jim suggested that a line asking for the name of a team's assistant coach be placed on registration forms and submission cover sheets in order to communicate this desire to coaches.

The Board approved the following calendar for the 2004-05 school year:

- October 15 – Coaches' Training @ Fords Library, 10am
- November 12 – Submission deadline for Practice Problem #1
- November 19-20 – Practice Problem #1 evaluations
- December 15 – Submission deadline for CmPS Preliminary Plans
- January 14 – Submission deadline for Practice Problem #2
- January 21-22 – Practice Problem #2 evaluations
- January 31 – Submission deadline for Scenarios
- February 25 – Submission deadline for Qualifying Problem
- March 4-5 – Qualifying Problem evaluations
- March 7 – Winning Scenarios due to International Office
- March 15 – Submission deadline for CmPS Final Reports
- April 22-23 – State Bowl, location TBA
- April 23 – International Scenario winners announced
- April 29 – Winning CmPS projects due to International Office (this date will become April 15 in the future)
- May 2 – International Conference registrations due to International Office
- June 2-5 – International Conference @ University of Kentucky, Lexington (AD arrival date is May 31)
- July 9 (tentative) – Annual meeting of the Board of Directors, location TBA

Coaches and evaluators will be encouraged at the Coaches' Training to prepare for and attend the annual Board meeting.

20. Adjournment

Without objection, the meeting was adjourned at 6:03pm.

Respectfully submitted,

Jason Navarino
Assistant Evaluation Director and Secretary of the Board

Appendix A – 2004 IC Results and Report

Congratulations to the **Dr. John Howard, Jr. Unique School of Excellence** in East Orange – **Grand Champions** in the **Junior Division of Team Community Problem Solving (CmPS)**: Coach Christine McAdams, Team Members Khalil Banner, Jordan Clarke, Drusilla Gibbs, Cameron Glover, Markia Hutchinson, Zasha Martinez, Monique McDonald, Shaenice McKenzie, Safa Muhammad, Melina Reyes, Maria Rodriquiz, Shanice Thomas, Felix Torres, and Estefani Ubri.

Congratulations to **Woodbridge High School** in Woodbridge – **Second Place** in the **Senior Division of Team Problem Solving**: Coach Laurel Petersen, Team Members Michelle Chelnik, Meghan Howard, Elizabeth Morgan, and Samantha Pohlmeier.

Congratulations to **West Windsor-Plainsboro High School South** in Princeton Junction – **Seventh Place** in the **Senior Division of Team Problem Solving**: Coach Holly Cowell, Team Members Preeti Bhattacharji, Brett Frankel, Eric Kang, and Lauren Yokomizo.

Congratulations also to the following individual winners from New Jersey:

Michele Abascal **3rd Place, Middle Alternate**
Ramapo Ridge Middle School, Mahwah

Esther Holland **2nd Place, Senior Alternate**
West Windsor-Plainsboro High School South, Princeton Junction

Joseph Lasky **3rd Place, Senior Alternate**
Woodbridge High School, Woodbridge

Cameron Glover **3rd Place, Junior On-Site Scenario Writing**
Dr. John Howard, Jr. Unique School of Excellence, East Orange

Daphne Ezer **2nd Place, Middle On-Site Scenario Writing**
Thomas Grover Middle School, Princeton Junction
(Daphne also received an **Honorable Mention** in the **Middle Division** of the regular **Scenario Writing** competition)

Sam Bowker-O'Brien **3rd Place, Senior On-Site Scenario Writing**
Monmouth Regional High School, Tinton Falls

Other Results

Scenario Writing Winners

Junior – Alaska
Middle – Tennessee
Senior – Georgia

CmPS Grand Champions

Junior – New Jersey
Middle – Texas
Senior – Florida

CmPS Beyond Award – Wisconsin and
Russia (Senior)

Individual CmPS Winners

Junior – Illinois
Senior – Texas

Individual Problem Solving Winners

Junior – Kentucky
Middle – Idaho
Senior – Utah

Team Problem Solving Winners

Junior – Ohio
Middle – Kentucky
Senior – Virginia

2004-05 International FPS Board of Trustees

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Programs Chair	Barbara Sailors (WA)

Executive Director	Katherine Hume	Program Director	Carol Morton
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(Jason Navarino was unsuccessful candidate for Evaluation Chair and Technology Chair)

International Committee Assignments for New Jersey

Jeanne Carlson:	Strategic Planning, Programs, Public Relations (also candidate for Policy)
Jason Navarino:	Finance (appointed to vacant seat by President after losing election for seat), Evaluation, IC Schedule Review, Topics, Negotiation

Appendix B – Criteria Evaluation Examples under the New Step 4 Scoring Rules

Sample Underlying Problem

In 2030, women biologists represent a large majority (75%) of all university biologists worldwide yet they are not well represented as department heads or on executive committees. In what ways might we increase the advancement opportunities for women biologists so they can receive recognition commensurate with their work?

***** All criteria must be relevant to the Underlying Problem!!!!**

Examples of Generic Criteria (stock criteria that can be applied to solutions of any underlying problem)

- Which solution (WS) can be implemented the most quickly?
- WS will (WSW) be the most accepted?
- WSW cost the least?
- WSW be the easiest to implement?

Examples of Modified Criteria (criteria whose core ideas are generic but that have been embellished with details that connect them to the future scene and/or underlying problem)

- WS can be **implemented the most quickly** for women in the workplace?
- WSW **be the most accepted** to increase advancement opportunities for women biologists?
- WSW **cost the least** for the university biology department?
- WSW **be the easiest to implement** so women biologists can receive recognition commensurate with their work?

Examples of Specific Criteria (criteria whose core ideas are unique to the future scene and the underlying problem and cannot be easily applied to a variety of other future scenes)

- WSW **increase the advancement opportunities** for women biologists in a university setting **to the greatest degree?** (wording of KVP)
- WSW **result most in** women biologists **getting the recognition they deserve** based on their hard work at the universities? (wording of Purpose)
- WSW **place the greatest value** on the female biologists?
- WSW **create the best gender balance** in the university biology leadership roles?
- WSW **best match the abilities** of the women biologists **with the leadership positions?**
- WSW **best develop the skills** the women biologists **need for leadership roles?**

Note: The Specific criteria listed above would remain Specific even if they only included the bold printed words and left out the future scene details.

BYLAWS OF THE FUTURE PROBLEM SOLVING PROGRAM OF NEW JERSEY

ARTICLE I. NAME

The name of the Corporation is Future Problem Solving Program of New Jersey, Inc. (“NJ FPS”). It is incorporated under the laws of the State of New Jersey as a nonprofit corporation.

ARTICLE II. PURPOSES

1. NJ FPS is organized and shall be operated exclusively for charitable, educational and scientific purposes within the meaning of 26 U.S.C. §501(c)(3) and of N.J.S.A. 15A:2-1a. As a nonprofit corporation, NJ FPS shall not issue stock, pay dividends, or undertake any other activities prohibited by federal and state laws governing tax-exempt nonprofit organizations.

2. NJ FPS shall serve as an affiliate of Future Problem Solving Program, Inc. (“FPSP”), a nonprofit corporation of the State of Iowa with its principal office in Lexington, Kentucky. As such, NJ FPS shall administer the various competitive and noncompetitive creative problem solving programs established and governed by FPSP, based on the ideas of creativity pioneer Dr. E. Paul Torrance, for elementary, middle, and high school students in the State of New Jersey. The purpose of these programs, as established in the bylaws of FPSP, shall be to motivate and assist participants to:

- a) develop and use creative thinking skills,
- b) learn about complex issues which will shape the future,
- c) develop an active interest in the future,
- d) develop and use written and verbal communication skills,
- e) learn and utilize problem solving strategies,
- f) develop and use teamwork strategies,
- g) develop and use research skills, and
- h) develop and use critical and analytical thinking skills.

ARTICLE III. BOARD OF DIRECTORS

1. NJ FPS shall be governed by a Board of Directors (“the Board”), whose members shall serve as trustees of NJ FPS in accordance with the New Jersey Nonprofit Corporation Act. The Board shall have the following powers:

- a) to appoint an Executive Director,
- b) to advise the Executive Director on matters pertaining to the operations of NJ FPS,
- c) any other powers granted to the Board by other sections or articles of these bylaws, or by the Certificate of Incorporation of NJ FPS, and any other powers granted to trustees of nonprofit corporations under the laws of the State of New Jersey.

2. The Board shall be comprised of five (5) members, including the Executive Director, the Evaluation Director, and if there be one, the Assistant Evaluation Director, all of whom shall serve ex-officio and with vote. The remaining two (2) or three (3) members shall be elected by the remaining Board members when a vacancy occurs, provided that a Board member who has notified the Board of his/her intent to resign but whose resignation has not yet taken effect may participate in the vote for his/her replacement on the Board. All Board members must be at least eighteen (18) years of age.

3. A regular meeting of the Board shall be held annually on or near the last Saturday in June. The Executive Director shall determine the exact date, time, and place of the meeting, in consultation with the Evaluation Director and the Assistant Evaluation Director. The Executive

Director and/or Evaluation Director shall notify all Board members, evaluators, and coaches of students who participate in the activities administered by NJ FPS of the date, time, and place of an upcoming regular meeting as soon as possible following the completion of FPSP's annual International Conference. In addition to Board members, all coaches and evaluators are permitted and encouraged to attend regular Board meetings. Notice shall be given by U.S. mail, telephone, fax, or e-mail.

4. Special meetings of the Board may be called by the Executive Director, or by any two (2) Board members. Notice shall be given to Board members by U.S. mail, telephone, fax, or e-mail, and shall be given by the Executive Director or by one of the Board members calling the meeting at least five (5) days prior to the meeting. The notice shall include the date, time, place, and purpose(s) for which the meeting is being held. The Executive Director or the Board members calling the meeting shall determine whether coaches and evaluators may attend the meeting, and if he/she/they so determine that coaches and evaluators may attend, he/she/they shall provide them with notice of the meeting at least five (5) days prior to its occurrence. Special meetings may be held via telephone conference call or over the Internet.

5. A majority of the members of the Board shall constitute a quorum for the transaction of business. If a quorum is not present at a scheduled meeting, the meeting shall be adjourned until a future time and date to be determined by the Executive Director or by the Evaluation Director. If a quorum is present when a vote is taken, the affirmative vote of a majority of those Board members present is the act of the Board, unless the Certificate of Incorporation, these bylaws, or the laws of the State of New Jersey requires the vote of a greater number of Board members.

6. The Executive Director and Board members other than the Evaluation Director and the Assistant Evaluation Director shall serve until their resignation or removal from the Board. Any Board member may be removed, with cause, by an affirmative vote of a majority of the total number of Board members.

7. Where permissible under the laws of the State of New Jersey, actions required or permitted to be taken at a meeting of the Board may be taken without a meeting or vote if agreed to, in writing or verbally, by however many members of the Board must concur in order for approval of the action.

ARTICLE IV. OFFICERS

1. The Executive Director shall oversee any and all aspects and operations of NJ FPS, and shall establish rules and policies for NJ FPS, in accordance with the Articles of Incorporation, Bylaws, Policies, and Rules of FPSP; directives of FPSP's Board of Trustees (and its officers), Governing Council, Executive Director, and Program Director; the Certificate of Incorporation and bylaws of NJ FPS; and the laws of the State of New Jersey. The Executive Director shall serve as President and Treasurer of NJ FPS in accordance with N.J.S.A. 15A:6-15, and as such, shall preside over meetings of the Board, supervise and conduct all financial operations of NJ FPS, and keep all necessary records and materials.

2. The Executive Director shall appoint an Evaluation Director, and if so desired, an Assistant Evaluation Director, who shall coordinate the evaluation of student work in the Team and Individual Problem Solving competitions, in accordance with the rules and policies of FPSP and of NJ FPS. The Evaluation Director shall serve as Vice President of NJ FPS, and as such, shall preside over meetings of the Board and fulfill the responsibilities of the Executive Director in his/her absence. The Assistant Evaluation Director, or any Board member so designated by the Executive Director if there is no Assistant Evaluation Director, shall serve as Secretary of NJ

FPS in accordance with N.J.S.A. 15A:6-15, and as such, shall prepare agendas for and maintain minutes of the Board. The Evaluation Director and the Assistant Evaluation Director shall serve at the pleasure of the Executive Director, and shall perform such other functions as directed by the Executive Director.

3. The Executive Director, Evaluation Director, and Assistant Evaluation Director shall recruit, train, and supervise evaluators to judge and provide feedback to students on their performance in the competitive programs administered by NJ FPS. A student who has not yet entered the tenth grade may not evaluate for NJ FPS.

4. The Executive Director, Evaluation Director, and Assistant Evaluation Director may each appoint additional subordinate officers, who shall serve at their pleasure in accordance with the rules and policies of FPSP and NJ FPS.

ARTICLE V. AFFILIATION WITH FPSP

1. NJ FPS shall adhere to the rules and policies of FPSP as they apply to affiliate programs, provided that the Executive Director, in consultation with the Evaluation Director and the Assistant Evaluation Director, may amend the rules and procedures governing the competitive and noncompetitive aspects of the program, as well as the guidelines for evaluation of student work, to the extent permissible under FPSP rules and policies. Competitors and their coaches shall be made aware of all NJ FPS amendments to FPSP evaluation guidelines.

2. The Executive Director, Evaluation Director, and Assistant Evaluation Director shall all serve as Affiliate Directors on behalf of New Jersey for the purpose of attending meetings of the FPSP Governing Council and serving on the FPSP Board of Trustees or any committees of the Governing Council. All other responsibilities assigned to Affiliate Directors by the rules and policies of FPSP shall be carried out by the Executive Director, who shall be the primary contact for NJ FPS and who shall receive all papers and materials from FPSP for NJ FPS. The Executive Director shall have the right to vote on behalf of NJ FPS at meetings of the Governing Council, but the Evaluation Director may vote in the absence of the Executive Director, and the Assistant Evaluation Director may vote in the absence of both the Executive Director and the Evaluation Director.

3. NJ FPS shall extend invitations to the annual FPSP International Conference to students and their coaches who achieve distinction in the competitive programs administered by NJ FPS, in accordance with the rules and policies of FPSP and NJ FPS. Additionally, NJ FPS shall from time to time nominate evaluators to evaluate at the International Conference.

ARTICLE VI. FISCAL YEAR

A fiscal year for NJ FPS shall commence on July 1 and shall end on the following June 30.

ARTICLE VII. FILINGS WITH THE STATE OF NEW JERSEY

1. All documents filed with the State of New Jersey by NJ FPS shall be signed by the President or Vice President (using these titles and not Executive Director or Evaluation Director, respectively), and whenever possible such signings shall be attested to by the Secretary.

2. The registered agent of NJ FPS in accordance with the laws of the State of New Jersey shall be the Executive Director, and the registered office shall be the home or office of the Executive Director. In the event of a change in the registered agent or registered office of NJ FPS, NJ FPS shall notify the appropriate office of the state government of the change in accordance with N.J.S.A. 15A:4-3, and shall pay the required fee.

3. Each year upon request by the State, NJ FPS shall file with the appropriate office of the state government, along with the required fee, an annual report, in accordance with N.J.S.A. 15A:4-5, indicating:

- a) the official name of the Corporation,
- b) the address (actual and postal) of the registered office and the name of the registered agent, and
- c) the names and addresses of the members of the Board of Directors, indicating who is President, Vice President, Secretary, and Treasurer.

4. As soon as possible following the conclusion of each fiscal year, NJ FPS shall file with the appropriate office of the state government, along with the required fee if there be one, the required forms and financial statements for charitable organization registration as required by N.J.S.A. 45:17a-18 et seq.

ARTICLE VIII. DISSOLUTION

NJ FPS may be dissolved in accordance with the provisions of N.J.S.A. 15A:12-5 by the affirmative vote of two-thirds of the total number of Board members at a meeting of the Board. Following such a vote, NJ FPS shall file with the appropriate office of the state government, along with the required fee, an original and a copy of a certificate of dissolution, in accordance with N.J.S.A. 15A:12-10 and not inconsistent with the Certificate of Incorporation of NJ FPS. A certificate of dissolution shall be signed by the members of the Board.

ARTICLE IX. AMENDMENTS TO THE CERTIFICATE OF INCORPORATION

The Board may, by the affirmative vote of two-thirds of those Board members present at a meeting of the Board held for such purpose and in accordance with N.J.S.A. 15A:9-2, amend its Certificate of Incorporation. Following such a vote, NJ FPS shall file with the appropriate office of the state government, along with the required fee, an original and a copy of a certificate of amendment in accordance with N.J.S.A. 15A:9-4, or an original and a copy of a restated certificate of incorporation along with the required attached certificate in accordance with N.J.S.A. 15A:9-5.

ARTICLE X. ADOPTION OF AND AMENDMENTS TO BYLAWS

These bylaws shall be considered adopted, and may be altered, amended, or repealed, by the affirmative vote of a majority of the Board members present at a regular or special meeting of the Board.